



# SAN JUAN COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT

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## FEE SCHEDULE

### PER SAN JUAN COUNTY RESOLUTION NO. 34-2020 (amends schedule adopted via Resolution No. 62-2016)

SERVICE	FEE
Vacation Rental Certificate of Compliance submittal and payment - online	\$145.00/year
Vacation Rental Certificate of Compliance submittal and payment – paper/cash/check	\$160.00/year

### PER SAN JUAN COUNTY RESOLUTION NO. 43-2019 (amends schedule adopted via Resolution No. 62-2016)

SERVICE	FEE
Each permit, application, review and variance with a fee of \$200 or more	\$50 technology fee

### PER SAN JUAN COUNTY RESOLUTION NO. 62-2016 BUILDING FEES

SERVICE	FEE
<b>Conventional Building Permit</b>	Based on Valuation* per attached table (\$69 minimum)
Conventional Plan Review	65% of Building Permit Fee**
Annual Renewal Fee	\$56.00/year
<b>Owner Builder Building Permit</b>	57.5% of Conventional Fee (\$69 minimum)
Owner Builder Plan Review	75% of Conventional Plan Review Fee**
Annual Renewal Fee	\$56.00/year
Subsequent Life-Safety Inspection for sale, lease, or rental	\$111.00
<b>Mobile/ Manufactured Home Permits</b>	\$222.00/unit
<b>Modular Permits</b> (Residential or Commercial)	\$222.00 (foundation) + \$222.00/unit
Replacement of Building Permit/Inspection Record Card	\$25.00
<b>Temporary Certificate of Occupancy</b>	\$222.00
<b>Plumbing Permits Associated with a Building Permit</b>	\$34.00 + \$11.00 per fixture
Sprinkler system on one meter, including backflow device	\$17.00
Non-atmospheric backflow protection device ≤ 2"	\$17.00
Non-atmospheric backflow protection device >2"	\$22.00
<b>Stand Alone Plumbing Permit</b>	\$69.00 minimum
<b>Mechanical and Fuel Gas Permits Assoc. with Building Permit</b>	\$34 base fee
HVAC-Boiler-Air Handler	\$20.00
Non-electric floor/wall heater including zero clearance fireplace	\$20.00
Kitchen hood/ ductwork – residential	\$17.00
Kitchen hood/ ductwork – commercial	\$105.00
Source specific exhaust fans & ductwork	\$8.00
Clothes dryer	\$12.00
Wood, pellet stove, fireplace insert	\$17.00
Wood stove piping	\$8.00
LPG or fuel oil tank	\$12.00
Underground LPG or fuel oil piping	\$12.00
Interior Gas Piping	\$12.00
Oil/ Kerosene Heater	\$12.00

## BUILDING FEES CONTINUED

SERVICE	FEE		
Stand Alone Mechanical and Fuel Gas Permit	\$69.00		
Stormwater Plan Review & Inspection	\$70.00/hour, \$245.00 minimum		
Demolition Permit/ Inspection	\$109.50 (\$105.00 plus \$4.50 state surcharge)		
<b>Work begun without required permit for which a stop work order has been issued</b>			
Conventional Permit	Double permit and plan review fee		
Owner Builder Permit	Conventional permit and plan review fees + O/B fees		
Reactivation of expired permit after construction started	Half of original total permit fee + renewal fees to date		
Change of occupancy, use or classification (in addition to any other required permits or fees)	\$105.00		
Title Elimination	\$34.00		
Plan recheck, research, inspection, re-inspection, site visit or other professional service	\$70.00/hour, ½ hour minimum		
State Building Codes Council fee	as required by State		
Plan review by third party	Cost plus 15%		
Written Construction Code Interpretation	\$95.00/hour		
Appeal to Hearing Examiner***	\$600.00		
Clerical Services	\$35.00/hour, ½ hour minimum		
<b>Copies (No charge for copies totaling \$5.00 or less.)</b>			
Up to 8 ½" x 14" (Black & White)	\$0.15	18" x 24" (Black & White and Color)	\$5.00
11" x 17" (Black & White)	\$1.00	24" x 36" (Black & White and Color)	\$6.50
Up to 8 ½" x 14" (Color)	\$1.50	36" x 48" (Black & White and Color)	\$8.00
FAX	\$2.00 + \$1.00 each additional page		

\* **Building Valuation** is determined by the Building Official or Fire Code Official, based on the current International Code Council Building Valuation Data with a cost modifier of 1.3, and/or local valuation information.

\*\* **Plan Review Deposit.** An estimated non-refundable deposit of the Plan Review Fee, as calculated by DCD, shall be collected at time of permit application.

\*\*\* **Appeal Fee.** If the appellant is the prevailing party in an appeal of a code or administrative determination, and the County chooses not to appeal the decision, the County shall refund the Appeal Fee.

Building Valuation	Fee	Calculation for Permit Fee <i>(Value must be rounded up to the next \$1,000 increment)</i>	Plan Review Fee	Fee Estimate
\$1 to \$2,000	\$69			\$69
\$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000	$((\text{Value rounded up to the next thousand} - 2,000) \times 0.011) + 69$	Permit Fee X .65	Permit Fee + Plan Review Fee
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000	$((\text{Value rounded up to the next thousand} - 40,000) \times 0.009) + 487$	Permit Fee X .65	Permit Fee + Plan Review Fee
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000	$((\text{Value rounded up to the next thousand} - 100,000) \times 0.007) + 1,027$	Permit Fee X .65	Permit Fee + Plan Review Fee
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	$((\text{Value rounded up to the next thousand} - 500,000) \times 0.005) + 3,827$	Permit Fee X .65	Permit Fee + Plan Review Fee
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000	$((\text{Value rounded up to the next thousand} - 1,000,000) \times 0.003) + 6,327$	Permit Fee X .65	Permit Fee + Plan Review Fee
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof	$((\text{Value rounded up to the next thousand} - 5,000,000) \times 0.001) + 18,327$	Permit Fee X .65	Permit Fee + Plan Review Fee

**Example is based on a \$249,364 Value** (valuation must be rounded up to the next \$1000, or **\$250,000**, as the calculation for the fee schedule is based on an incremental charge added for each additional \$1,000, or fraction thereof.)

**Conventional Permit Amount:**     **\$250,000 (Value) - 100,000 = 150,000 X .007 = 1,050 + 1,027 =     **\$2,077.00****  
**Conventional Plan Review:**     **\$2,077 X .65 =     **\$1,350.05****  
**Estimate (does not include plumbing, mechanical, etc.)**     **\$3,427.05**

**Owner / Builder Fees:** After you've made the Permit Fee calculation for the conventional permit, multiply this by .575 to arrive at the O/B Permit Fee amount. Likewise, after you've made the Plan Review calculation for the conventional permit, take this amount and multiply it by .75; as shown below.

**Owner / Builder Permit Amount:**     **\$2,077.00 X .575 =     **\$1,194.28****  
**Owner / Builder Plan Review:**     **\$1,350.05 X .75 =     **\$1,012.54****  
**Estimate (does not include plumbing, mechanical, etc.)**     **\$2,206.82**

Please also note that Ordinance 46-2009 also requires that any Public Works development review fees be collected when your permit is issued. This could include a \$150 new address assignment fee, an access fee of \$100, and/or a \$90 review fee for drainage systems, among others.

## PLANNING AND LAND USE FEES

Service	FEE	Other Charges
<b>Land Division Applications</b>		
Long Subdivision, Binding Site Plan, PUD, & Plat Alteration with Division		
Preliminary	\$4,800.00	(Includes \$200 Public Works fee)
Final	\$2,350.00	
Plat Alteration without land division	\$3,000.00	(Includes \$200 Public Works fee)
Short Subdivision or Plat Alteration with Division		
Preliminary	\$2,350.00	(Includes \$200 Public Works fee)
Final	\$750.00	
Plat Alteration without land division	\$1,225.00	(Includes \$200 Public Works fee)
Simple Land Division	\$1,070.00	(Includes \$45 Public Works fee)
<b>Boundary Line Modification</b>	\$545.00	(Includes \$45 Public Works fee)
<b>Plat Vacation</b>		
Long Plat	\$2,550.00	
Short Plat	\$1,250.00	
<b>Land Use Applications</b>		
Conditional Use and Essential Public Facility CUP		
\$0-\$4,999 value of improvement	\$2,300.00	
\$5,000-\$49,999 " " "	\$2,700.00	
\$50,000-\$100,000 " " "	\$3,100.00	
> \$100,000 " " "	\$3,500.00	
<b>Provisional Use</b>	\$1,000.00	
<b>Site Specific Map Re-designation</b>	\$3,900.00	+\$95.00/ hour over 40 hours
Re-designation Mapping Fee	\$275.00	
<b>Shoreline Applications</b>		
Shoreline Exemptions		
Mooring Buoy	\$350.00	
General	\$1,200.00	
<b>Substantial Development and/or CUP</b>		
\$0-\$4,999 value of improvement	\$3,300.00	
\$5,000-\$49,999 value of improvement	\$3,700.00	
\$50,000-\$100,000 value of improvement	\$4,100.00	
> \$100,000 value of improvement	\$4,500.00	
<b>Other</b>		
Variance	\$2,500.00	
Shoreline Variance	\$3,500.00	
<b>Time Extension</b>	\$475.00	
<b>ADU Permit Review</b>	Same as stormwater review fee	
<b>Revision of approved shoreline permit</b>	\$475.00	
<b>Clearing and Grading Permit</b>	\$450.00	
<b>Stormwater Review &amp; Inspection not associated with a Land Division, Land Use, or Shoreline Application</b> (See Building Fees)		
<b>SEPA Checklist</b>	\$450.00	
<b>Residential Site Plan</b> (dependent on available staff time)	\$400.00	
<b>Current Use Open Space</b>	\$2,030.00	
<b>Timber Open Space Review</b>	\$3,150.00	
<b>Shoreline Tree Removal Plan Review</b>	\$105.00	
<b>Owner Builder Exemption Review</b>	\$105.00	
<b>Work begun without required permit for which a stop work order has been issued - Double permit fee</b>		
<b>COHP</b> (Conversion Option Harvest Plan)	\$475.00	
<b>Appeal to Hearing Examiner**</b>	\$600.00	
<b>Plan recheck, research, inspection, site visit, other professional service</b>	\$70/hour, ½ hour minimum	
<b>Open Space Revision</b>	\$140.00	
<b>Determination of Essential Public Facility</b>	\$400.00 + hard costs (postage, room rental, publishing, etc.)	
<b>Siting of Essential Public Facility</b>	\$800.00 + hard costs (postage, room rental, publishing, etc.)	
<b>Reasonable Use Exception for drain field line through a wetland</b>	\$162.00	

**PLANNING AND LAND USE FEES CONTINUED**

<b>Service</b>	<b>FEE</b>	<b>Other Charges</b>
<b>Plan Review fee for Critical Area Mitigation Plans (stand-alone or associated with a right-of-way permit)</b>	\$210.00	
<b>Plan Review by Third Party</b>	Cost + 15%	
<b>Property Sales Report</b> (dependent on available staff time)	\$140.00	
<b>Reasonable Use Exception</b> (for >2,500 sf wetlands/FWHCAs)	Base fee same as Provisional (add hourly rate for each hour over 15)	
<b>Site Visit</b>	\$150.00	
<b>Additional Advertising fee</b>		
Project permit timetable	\$75.00	
Small legal ad	\$35.00	
<b>Publications &amp; Maps</b>		
<b>UDC</b>	\$23.00	
<b>Comp Plan</b>	\$23.00	
<b>Eastsound Sub-Area Plan</b>	\$7.00	
<b>Open Space &amp; Conservation Plan</b>	\$16.00	
<b>Sign Boards (Additional or Replacement)</b>	\$7.00	
<b>Small Comp Plan Map</b>	\$7.00	
<b>Large Comp Plan Map</b>	\$23.00	
<b>Postage and handling for mailing signs, documents &amp; maps</b>	\$11.50	
<b>Written Code Interpretation (dependent on available staff time)</b>	\$95.00/hour	
<b>Clerical Services</b>	\$35.00/hour, ½ hour minimum	
<b>Copies (No charge for copies totaling \$5.00 or less.)</b>		
Up to 8 ½" x 14" (Black & White)	\$0.15	
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24" x 36" (Black & White and Color)	\$6.50	
36" x 48" (Black & White and Color)	\$8.00	
FAX	\$2.00	\$1.00 each additional page
Audio Reproduction	Actual Cost	

\***ADU Permit.** The ADU Permit fee is the same as the stormwater review fee per Ord. 51-2008

\*\***Appeal Fee.** If the appellant is the prevailing party in an appeal of a code or administrative determination, and the County chooses not to appeal the decision, the County shall refund the Appeal Fee. **Appeals pursuant to SJCC 18.100.140 of a notice of violation, stop work order, or the suspension or revocation of a permit shall not be assessed a fee.**

\*\*\***Additional Advertising Fee.** Fee for rescheduling of hearing at applicant's request or due to applicant error.

**Affordable Housing.** All "Planning and Land Use Fees" under this Ordinance shall be waived when:

- a. The development or owner-occupied dwelling is intended for occupancy by very low income, low income, and moderate income families, as defined by Section 1 of the Housing Needs Assessment for San Juan County, Appendix 5 of the Comprehensive Plan; or
- b. The applicant is classified by the Internal Revenue Service as a 501(C) non-profit organization and the development is intended for occupancy by very low income, low income, and moderate income families, as defined by Section 1 of the Housing Needs Assessment for San Juan County, Appendix 5 of the Comprehensive Plan.

## FIRE MARSHAL SERVICES FEES

Service	FEE	Other Charges
<b>Fire Marshal Services</b>		
Construction Permit:	Residential Commercial	plus \$10 per sprinkler head plus \$10 per sprinkler head
Permit Renewal	\$50/year	
Work begun without required permit for which a stop work order has been issued	Double permit fee	
Reactivation of expired permit after construction started	½ original permit fee	plus \$50 for each year following expiration
Plan Review – Commercial	65% of permit fee	
Change of Occupancy, use or classification (in addition to any other required permits or fees)	\$50	
Appeal to Hearing Examiner <sup>†</sup>	\$600	
Plan recheck, research, inspection, site visit or other professional service	\$150/hour, ½ hour minimum	
State Building Code Council Fee	\$4.50	
Plan review by Third Party	Greater of cost or 65% of permit fee	
Code interpretation	\$70/hour	
Fire code operational permit – second or more follow-up inspections	\$100 each inspection	
Special events and/or temporary shelter for public assemblage/firework display	\$150	
Residential outdoor or open burning permits (10 feet or less in diameter/height)	\$20 per burn season	
Commercial outdoor or open burning permits (over 10 feet in diameter/height)	\$250 per month	
Black and white copies or color copies	Same as Planning and Land Use fees	
Fax	\$2	plus \$1 each additional page
Fire code operational permit (includes one follow-up inspection)	Pursuant to table below	

**Fire Code Operational Permit Fee Table**

Occupancy Type	Annual Inspection	1 <sup>st</sup> Inspection	Reinspection	3 <sup>rd</sup> Inspection
<b>Low Hazard B, F, M</b>	1-1000 sq ft	\$40	\$0	\$35
	1,001 – 3,000 sq ft	\$75	\$0	\$50
	3,001 – 5000 sq ft	\$90	\$0	\$75
	5,001 – 10,000 sq ft	\$130	\$0	\$100
	10,001 – 15,000 sq ft	\$150	\$0	\$125
	15,001 – 20,000 sq ft	\$170	\$0	\$150
<b>Moderate to High Hazard A, E, I, H, R, S</b>	1-1000 sq ft	\$70	\$0	\$55
	1,001 – 3,000 sq ft	\$90	\$0	\$75
	3,001 – 5000 sq ft	\$100	\$0	\$100
	5,001 – 10,000 sq ft	\$130	\$0	\$125
	10,001 – 15,000 sq ft	\$160	\$0	\$150
	<b>15,001 – 20,000 sq ft</b>	<b>\$180</b>	<b>\$0</b>	<b>\$175</b>

<sup>†</sup>**Appeal Fee.** If the appellant is the prevailing party in an appeal of a code or administrative determination, and the County chooses not to appeal the decision, the County shall refund the Appeal Fee. Appeals pursuant to SJCC 18.100.140 for appeals of notice of violation, stop work order, or the suspension or revocation of a permit shall not be assessed a fee.