



Comprehensive Plan Update

# Public Participation

Three-Phased Engagement Strategy

San Juan County Planning Commission

August 20, 2021

Adam Zack, Planner III

Department of Community Development

This is *Your* Process to Get  
Public Input

# Planning Commission Input

1. The preferred Town Hall format

2. List of questions or discussion prompts for the Town Halls

3. Volunteers for Town Hall roles

# Feedback Needed

August 20

Consensus on:

- The schedule
- Town Hall format

September 17

Finalize:

- Town Hall questions and prompts
- Planning Commission Town Hall role volunteers.

# Three Public Participation Phases

1. **Pop Ups and Open Houses** – staff led, in person, information sessions
2. **Public Town Halls** – Planning Commission led virtual discussion of specific topics
3. **Public Work Sessions** – Planning Commission synthesizes public input into pre-hearing draft of Comprehensive Plan (*Plan*) update

# Phase One – Pop Ups and Open Houses

## Objective:

Inform the public about the *Plan* update and upcoming public participation opportunities.

## Staff Led:

Staff will be on hand to answer questions and provide materials.

## Planning Commission Involvement:

Planning Commission members are encouraged to participate in the pop ups and open houses.

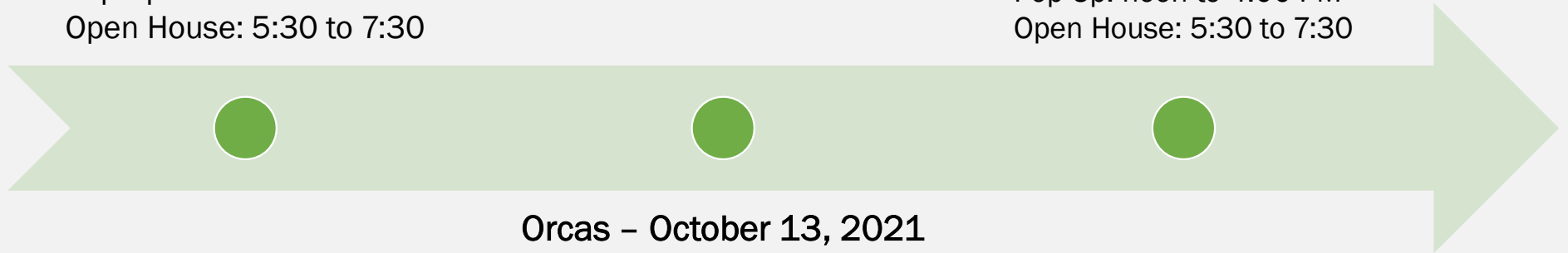
# Phase One – Schedule

**San Juan – October 6,  
2021**

Pop Up: noon to 4:00 PM  
Open House: 5:30 to 7:30

**Lopez – October 20,  
2021**

Pop Up: noon to 4:00 PM  
Open House: 5:30 to 7:30



**Orcas – October 13, 2021**

Pop Up: noon to 4:00 PM  
Open House: 5:30 to 7:30

## Phase Two – Town Halls

### Objective:


Gather public input on proposed *Plan* amendments.

### Planning Commission Led:

Facilitate the Town Hall discussions,  
Take notes, and  
Prepare a summary for members unable to attend.

### Staff Involvement:

Staff will provide an introductory presentation and be on hand to answer questions.



# Staff Recommended Town Hall Format



5:30 to 5:40 PM – Welcome and Introductions



5:40 to 6:00 PM – Staff Presentation



6:00 to 7:30 PM – Planning Commission Facilitated Public Feedback on Questions and Prompts

# Town Hall Questions and Discussion Prompts

Town Hall Topic	Question or Discussion Prompts
<b>Climate Change</b>	<ol style="list-style-type: none"><li>1. Land Use climate change goal and policy alternatives.</li><li>2. Are there any missing Plan climate change goals and policies?</li></ol>
<b>Housing</b>	<ol style="list-style-type: none"><li>1. Housing goal and policy alternatives.</li><li>2. Are there any missing Plan housing goals and policies?</li></ol>
<b>Official Maps and Land Use Designations</b>	<ol style="list-style-type: none"><li>1. List of specific land use designation changes the Planning Commission would like feedback on.</li><li>2. Input on designation and density change alternatives in Eastsound UGA.</li></ol>

# Planning Commission Town Hall Roles

- **Facilitator** – runs the Planning Commission facilitated portion of the town hall
- **Scribe** – keeps track of comments received and follow-up questions
- **Reporter** – summarizes the feedback received during the town halls at the work sessions following the town halls

# Phase Two – Town Hall Schedule

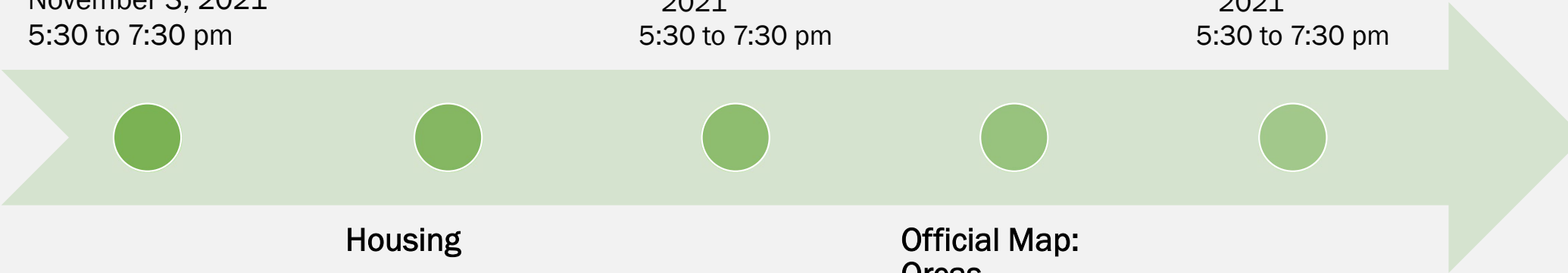
**Climate Change**  
November 3, 2021  
5:30 to 7:30 pm

**Official Map:  
San Juan**  
November 17,  
2021  
5:30 to 7:30 pm

**Official Map:  
Lopez and  
Shaw**  
December 15,  
2021  
5:30 to 7:30 pm

**Housing**  
November 10,  
2021  
5:30 to 7:30 pm

**Official Map:  
Orcas**  
December 8, 2021  
5:30 to 7:30 pm



# Phase Three – Public Work Sessions

## Objective:

Planning Commission synthesizes public input into public hearing draft of *Plan* amendments.

## Planning Commission Involvement:

Summarize input from town halls,  
Assemble a list of questions for staff, and  
Work toward a public hearing draft.

## Staff Involvement:

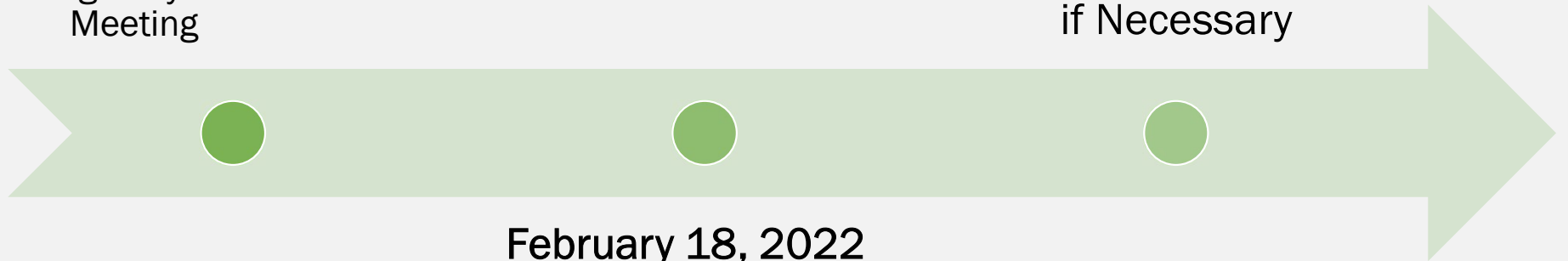
Provide answers to Planning Commission questions and manage the public hearing draft.

# Phase Three – Public Work Sessions

**January 21, 2022**

Regularly Scheduled Jan.  
Meeting

Additional Meetings  
if Necessary



**February 18, 2022**

Regularly Scheduled Feb.  
Meeting

# For The September Meeting:

- Town Hall questions and discussion prompts
- Fill Town Hall volunteer spots:
  - Minimum of 3 per meeting, total of 15 spots
  - Some members will need to volunteer for more than one spot (9 PC members & 15 spots)

# Questions?

Adam Zack, Planner III

[adamz@sanjuanco.com](mailto:adamz@sanjuanco.com)

360-370-7580